



**Birchland Tree House Play Care Ltd**  
**Parent / Guardian Agreement**

6 Months to 3 Year Olds

Daycare hours of operation are from 7:00am to 5:30pm - Monday to Friday

**CHILDREN MUST NOT BE LEFT AT THE DAYCARE BEFORE 7:00 AM AND MUST BE PICKED UP BEFORE THE 5:30 PM CLOSING TIME.** Late fees will be enforced at a rate of \$2.00 per minute/per staff member after 5:30pm.

In the event of absenteeism due to illness or vacation, etc., the client is still responsible for the full month's payment.

The daycare must be notified if the child has come in contact with a communicable disease. **Do not** bring children to the daycare if ill for any reason (please see our illness policy in the Parent Handbook).

Either party may terminate this agreement by giving **thirty days (30)** written notice as of the **First of the Month**. If monthly fees are not paid within 30 days, your childcare may be suspended until the balance is paid. If notice is given in July or August the deposit will be forfeit.

**TERMS:** ALL monthly and daily amounts are due and payable in advance. July and August, will be based on a weekly amount on listed on your contract. If your child/children do not attend the centre through the summer months, you will be required to pay a holding fee to secure your child's spot in September. This fee does not go toward your September fee.

Your CCFRI amount will be taken off each month based on the part-time and full-time rates.

***Infant and Toddler Program Rates:***

**Monthly**

6 months to 36 months      \$1400.00

**Birchland Tree House Play Care Ltd.** Date \_\_\_\_\_

**Parent / Guardian Signature** \_\_\_\_\_

Please Print Name Clearly \_\_\_\_\_

Start Date \_\_\_\_\_ Withdrawal Date \_\_\_\_\_