

Date Deposit Repaid _____

Prepaid Daycare Deposits

All Parents/Guardians must pay a deposit at the time of registration with Birchland Tree House Play Care, the deposit will be based on half of a full months fees for your child's age group at the time of registration.

When a deposit is paid:

1. Birchland Tree House Play Care will retain a spot for your child until a predetermined date, which must be decided ahead of time with the Director.
2. Your deposit will be put towards your last month fee with Birchland Tree House Play Care.
3. Your deposit cannot be transferred or used at any other time, other then your official last 30 days in care.
4. Once a deposit is paid it will be a held credit with no cash value.
5. The deposit is used to hold your spot for a period of time at the Directors discretion, if you are unable to attend (for any reason) the daycare at the predetermined date, your deposit is void and therefore, NON-REFUNDABLE.
6. The Parent is responsible to read the Parent Handbook and agree and understand all the policies at Birchland Tree House Play Care before giving a deposit.
7. Preschool Parents this deposit is to hold your child a spot for the entire school year from September to June. If you leave during that time you will forfeit your deposit.
8. No deposit will be paid if you wish to give notice for July 1st or August 1st. If wish to give notice in the summer you will forfeit your deposit.

I enter this contract with Birchland Tree House Play Care agreeing and understanding all the above terms.

Parent Signature

Date

Parent Name

\$
Deposit Amount

Child's Name

Predetermined Start Date

Director Signature

Contact information to open a file:

Parents/Guardians

Mother's Name: _____

Father's Name: _____

Address: _____

Child/ren Name: _____

Cell Phone # _____

Email Address: _____

(for invoices, receipts and Newsletters)